

Agenda: Washington State Health Benefit Exchange Enrollment Meeting

7/19/12; 1:30 pm – 3:00 pm

Agenda

1.	Welcome: Introductions	Brad Finnegan	10 Min
2.	Purpose of the Meeting: <ul style="list-style-type: none"> • <i>Share Policy and IT vision for HBE Enrollment</i> • <i>Review HBE Enrollment IT Schedule</i> 	Brad Finnegan / Lauren Schaub	30 Min
3.	Discussion with Issuers: <ul style="list-style-type: none"> • <i>Discuss proposed Enrollment timelines</i> • <i>Review questions for discussion with Issuers</i> • <i>Discuss current Issuer business processes</i> 	Group Discussion	45 Min
4.	Next Steps / Close: <ul style="list-style-type: none"> • <i>Upcoming Enrollment and Billing Meetings –</i> <ul style="list-style-type: none"> • July 25th : Billing • August 1st : Payments and Reconciliation • August 9th : Special Enrollment 	Brad Finnegan	5 Min

Meeting Notes

Attendance: Kaiser Permanente, Group Health, Washington Dental Service, Premera Blue Cross, Regence, Community Health Plan of Washington, Molina, AmeriGroup, AHIP, ODS Health

ID	Notes
1.	The IT Implementation Timeline was reviewed and key dates were discussed. It was requested that the 'Carrier Review Period for 834 / 820 Layout Transactions' be extended from two weeks to 30 days. Exchange staff will coordinate with Exchange IT staff to see if this is possible and adjust the calendar.
2.	<p>The draft Enrollment and Billing Schedules for subsidized and non-subsidized health care were reviewed and key dates were discussed:</p> <ul style="list-style-type: none"> • The proposed Washington HBE enrollee invoicing schedule and premium payment due date aligns with the industry standard. • Many carriers allow for a 30-60 day premium payment grace period and send a payment delinquency notice 10-20 days after the premium payment due date. • Most carriers can accept and process enrollment on the last day or near last day of the month for an effective date on the 1st of the following month • The scheduling of 820 files was discussed. The majority of carriers currently do not use an 820. The Washington HBE will be implementing a monthly 820 file that aligns with the payment syncing.
3.	<p>Open Enrollment Periods were discussed:</p> <ul style="list-style-type: none"> • Initial Open Enrollment Period: The initial open enrollment period begins October 1, 2013 and extends through March 31, 2014. • Annual Open Enrollment Period: For benefit years beginning on or after January 1, 2015, the annual open enrollment period begins October 15 and extends through December 7 of the preceding calendar year.
4.	834 record level enrollee updates were discussed and initial feedback was received. The group communicated a consensus that one consolidated update record is preferred compared with receiving multiple records for updates involving one enrollee.
5.	Enrollee Welcome packets were discussed. ID card are processed quickly and typically mailed the next day. Welcome packets take longer and are generally sent between a day or up to 10 business days after the enrollment is received. A few carriers provide the capability to send ID cards through websites or smart phone applications.
6.	Mid month terminations were discussed. The group communicated a consensus that mid month terminations were only processed in the case of death.
7.	Retro-active disenrollment / additions were discussed. The group communicated a consensus that retro- disenrollment / additions were processed if the effective date provided was within a 30 to 60 day parameter.

8.	Fraudulent or incorrectly reported data was discussed. Some carriers will terminate or delete the enrollee back to the effective date for the individual to create a deleted or voided record. Carriers often report the data to the state.
9.	A recap was given regarding key discussion points from this initial meeting and next steps: <ul style="list-style-type: none">• The next Enrollment meeting will be held on Wednesday, July 25th
<p>Thank you for your ongoing support and participation.</p> <p>Please send any follow up questions or suggestions to Brad Finnegan at Brad.Finnegan@hca.wa.gov.</p>	